



PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 07 NOVEMBER 2023 RE: CONSIDERATION OF THE POST-QUALIFICATION REPORT ON INTEGRATED COMPUTER SYSTEMS, INC. (ICS) AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR LOT 1, AND ADECS INTERNATIONAL CORP. (ADECS) AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR LOT 2 AND SINGLE CALCULATED AND RESPONSIVE BID FOR LOT 3, IN THE PROCUREMENT OF VARIOUS INK CARTRIDGES FOR THE PUBLIC ATTORNEY'S OFFICE FOR C.Y. 2023 AS SPECIFIED UNDER PURCHASE REQUESTS NO. 675-08-2023, HELD AT THE PAO CENTRAL OFFICE, LIBRARY AND VIA ZOOM VIDEO CALL

RESOLUTION

RECOMMENDING THE AWARD OF CONTRACT TO INTEGRATED COMPUTER SYSTEMS, INC. (ICS) AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR LOT 1, AND ADECS INTERNATIONAL CORP. (ADECS) AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR LOT 2 AND SINGLE CALCULATED AND RESPONSIVE BID FOR LOT 3, IN THE PROCUREMENT OF VARIOUS EPSON INK BOTTLES AS SPECIFIED UNDER PURCHASE REQUEST NO. 675-08-2023 FOR THE PAO-CENTRAL OFFICE FOR C.Y. 2023

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, this committee previously resolved last 26 October 2023 to declare the submitted bid of ICS as the Lowest Calculated Bid for LOT 1 of the subject procurement with a bid price in the amount of Three Million Three Hundred Twelve Thousand Pesos (P3,312,000.00) from an ABC of Three Million Six Hundred Eighty Thousand Pesos (P3,680,000.00); ADECS as the Lowest Calculated Bid for LOT 2 with a bid price in the amount of One Million Seven Hundred Forty Three Thousand Pesos (P1,743,000.00) from an ABC of Three Million Six Hundred Thousand Pesos (P3,600,000.00), and as the Single Calculated Bid for LOT 3 with a bid price in the amount of Six Million Five Hundred Eighty-Seven Thousand Pesos (P6,587,000.00) from an ABC of Six Million Six Hundred Thousand Pesos (P6,600,000.00);

WHEREAS, the PBAC-Technical Working Group (TWG) submitted their report¹ wherein they confirm the completeness, validity and authenticity of the documentary requirements submitted by the bidder and recommend the award of contract to the said bidder;

¹ PAO-TWG Post-Qualification Report

WHEREAS, after this committee's review of the authenticity and completeness of the eligibility and documentary requirements of the submitted bid by the bidders, as supported by the findings and post-qualification report of the PBAC-TWG, BAC Member Atty. Alem Abeya moved to recommend the award of contract to ICS for LOT 1, and ADECS for both LOT 2 and LOT 3 for the subject procurement, duly seconded by BAC Member Dir. Marilyn Boongaling;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to RECOMMEND THE AWARD OF CONTRACT TO INTEGRATED COMPUTER SYSTEMS, INC. (ICS), AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR LOT 1, AND ADECS INTERNATIONAL CORP. (ADECS) AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR LOT 2 AND SINGLE CALCULATED AND RESPONSIVE BID FOR LOT 3, IN THE PROCUREMENT OF VARIOUS EPSON INK BOTTLES AS SPECIFIED UNDER PURCHASE REQUEST NO. 675-08-2023 FOR THE PUBLIC ATTORNEY'S OFFICE FOR C.Y. 2023, SUBJECT TO POSTING OF PERFORMANCE SECURITY IN ACCORDANCE WITH THE PROVISIONS OF SECTION 39 OF THE 2016 REVISED IMPLEMENTING RULES AND REGULATIONS OF R.A. NO. 9184.**

APPROVED this 7th day of November 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.

ATTY. JAN STEVEN S. DUNUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-III

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

(On Official Business)
ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

**Approved:
For and by the authority
Of the Chief Public Attorney**

DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service

ANA LISA M. SORIANO
Deputy Chief Public Attorney

Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Prepared By: (The Secretariat)

(On Leave)
ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff

ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
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Librarian III
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MR. JULIUS DONIVAN F. BARSANA
Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service

MR. ANDRIAN H. MARASIGAN
Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service



Bids and Awards Committee

POST QUALIFICATION REPORT

**PROCUREMENT OF VARIOUS INK CARTRIDGE FOR THE PUBLIC ATTORNEY'S
OFFICE FOR FY 2023**

(PURCHASE REQUEST NO. 675-08-2023)

(Through Public Bidding Pursuant to 2016 Revised Implementing Rules and
Regulations of Republic Act No. 9184)

1. Approved Budget for the Contract

The bidder shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the amount of **SIXTEEN MILLION FOUR HUNDRED THIRTY THOUSAND PESOS (Php 16,430,000.00)**, inclusive of all taxes applicable and bank and government charges payable.

2. Specifications:

LOT 1		
HP INK 680 BLACK HP INK 680 COLORED		
APPROVED BUDGET FOR THE CONTRACT (Php 3,680,000.00)		
Staggered Delivery: First half of the total quantity to be delivered within 15 calendar days from the issuance of Notice to Proceed and the remaining half to be delivered within 30 calendar days from the issuance of Notice to Proceed		
Payment terms: Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.		
No. Of pcs.	PRODUCT	DELIVERY SCHEDULE (After issuance of Notice to Proceed)
5,000 cart.	<ul style="list-style-type: none">HP 680 (F6V27AA) ink cartridge suitable, fit and compatible for use with HP Deskjet Ink Advantage printersInk color: BlackOriginal, new ink cartridges, not remanufactured, not refill.Yield up to 480 pages per cartridgePrint Technology: InkjetInk type: Pigment basedStrong infiltration capacity, no pore lines, no diffuse, no fade when it is wet on the printer. Excellent fastness rate, printed graphics context will be kept for long time. Good compatibility of colors will represent you perfect performance.Low corrosion and long lifespan	<p>(2,500 cart.) 15 calendar days</p> <p>(2,500 cart.) 30 calendar days</p> <p>*For strict compliance.</p> <p>Subject to the rules on Liquidated damages</p>

	compatible for use with HP Deskjet Ink Advantage printers <ul style="list-style-type: none"> • Ink color: Multicolor • Original, new toner, not remanufactured, not refill. • Yield up to 150 pages per cartridge • Print Technology: Inkjet • Ink type: Dye-based 	(1,000 cart.) 30 calendar days *For strict compliance. Subject to the rules on Liquidated damages
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LOT 3 CANON INK 810 BLACK CANON INK 811 COLORED		
APPROVED BUDGET FOR THE CONTRACT (Php 8,100,000.00) Staggered Delivery: First half of the total quantity to be delivered within 15 calendar days from the issuance of Notice to Proceed and the remaining half to be delivered within 30 calendar days from the issuance of Notice to Proceed Payment terms: Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.		
No. Of pcs.	PRODUCT	DELIVERY SCHEDULE <small>(After issuance of Notice to Proceed)</small>
5,000 cart.	<ul style="list-style-type: none"> • CANON PG-810 ink cartridge suitable, fit and compatible for use with CANON PIXMA MP237 PRINTER • Ink color: Black • Original, new ink cartridges, not remanufactured, not refill. • Yield up to 220 pages per cartridge • Print Technology: Inkjet • Ink type: Pigment based • Strong infiltration capacity, no pore lines, no diffuse, no fade when it is wet on the printer. Excellent fastness rate, printed graphics context will be kept for long time. Good compatibility of colors will represent you perfect performance. • Low corrosion and long lifespan 	(2,500 cart.) 15 calendar days (2,500 cart.) 30 calendar days *For strict compliance. Subject to the rules on Liquidated damages
3,000 cart.	<ul style="list-style-type: none"> • CANON CL-811 ink cartridge suitable, fit and compatible for use with CANON PIXMA MP237 PRINTER • Ink color: Multicolored • Original, New ink cartridges, not remanufactured, not refill. • Yield up to 244 pages per cartridge • Print Technology: Inkjet • Ink type: Pigment based • Strong infiltration capacity, no pore lines, no diffuse, no fade when it is wet on the printer. Excellent fastness rate, printed graphics context will be kept for long time. Good compatibility of colors will represent you perfect performance. • Low corrosion and long lifespan 	(1,500 cart.) 15 calendar days (1,500 cart.) 30 calendar days *For strict compliance. Subject to the rules on Liquidated damages

Lowest Calculated and Responsive Bidder:

LOT 1 - INTEGRATED COMPUTER SYSTEMS, INC (ICS)
LOT 2 - ADECS INTERNATIONAL CORPORATION (ADECS)
LOT 3 - ADECS INTERNATIONAL CORPORATION (ADECS)

BIDDERS/ABC	LOT 1 P3,680,000.00	LOT 2 P4,650,000.00	LOT 3 P8,100,000.00
ADECS	3,469,600.00	2,005,650.00	8,084,000.00
ASDI	3,407,040.00	2,245,410.00	-
ICS	3,312,000.00	2,385,000.00	-

Documentary Requirements

Legal Documents	
Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)	Compliant
Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,	Compliant
Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;	Compliant
Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).	Compliant
Technical Documents	
Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and	Compliant
Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and	Compliant
Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration	Compliant
Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and	Compliant
Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	Compliant
Financial Documents	
The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which	Compliant

should not be earlier than two (2) years from the date of bid submission; and	
The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.	Compliant
Financial Component Envelope	
Original of duly signed and accomplished Financial Bid Form; and	Compliant
Original of duly signed and accomplished Price Schedule(s).	Compliant
Bid Data Sheet	
Company profile	Compliant
List of Existing and previous clients	Compliant
Certification of Bidder issued by its authorized representative/official, identifying whether it is a manufacturer, supplier or distributor of the items subject of procurement. If Bidder is not the manufacturer, a certification from the manufacturer that the bidder is its authorized seller/distributor/dealer must also be submitted. If Bidder is a reseller, a certification from its MANUFACTURER that the bidder is its authorized reseller.	Compliant
Certificate of authenticity from the manufacturer for the items to be supplied.	Compliant
VAT Registration	Compliant
Latest Income Tax Return	Compliant

Remarks: Upon verification and validation of the Technical Working Group (TWG) the bids of **INTEGRATED COMPUTER SYSTEMS, INC (ICS) - LOT 1** and **ADECS INTERNATIONAL CORPORATION (ADECS) - LOTs 2 and 3** passed the post qualification as it appears to be **compliant** with all of the specifications and documentary requirements as specified in the Bidding documents. It is hereby recommended that the contract be awarded to the said bidder.

November 6, 2023

TECHNICAL WORKING GROUP:

Head:

ALMA E. DUMAGO – LATOSA
Director II
Financial Planning and Management Service

Members:

THOR ARTHUR B. AVILLA
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